

**POLICY AND PROCEDURES FOR SUPPORTING
RESEARCH, SCHOLARLY, AND CREATIVE ACTIVITY**

(This revised policy supersedes PS 11-08.)

This policy statement was recommended by the Academic Senate on February 8, 2019
and approved by the president on February 13, 2019.

1.0 INTRODUCTION

This policy addresses support for research, scholarly, and creative activity, which is a core mission of our comprehensive master's-

3.0 TYPES OF AWARDS

A faculty member is allowed to receive only one award—a summer stipend, a mini-grant, reassigned time, or a faculty small grant—

- c. Likelihood that the work proposed will be completed within the timeline;
- d. Extent to which the projec;

- b. Discuss, rank, recommend, and provide written rationale on recommendations of applications to the college dean; and
- c. Forward to the college faculty council and dean any feedback or recommendations for improvement of the selection process and criteria.

3.2.3. The College Dean shall:

- a. Review the awards committee recommendations; and
- b. Make final decisions on reassigned time and faculty small grant awards.

4.0 DOCUMENTING WORK ACCOMPLISHED

4.1. Faculty who receive awards shall be required to submit a Report of Work Accomplished by the announced deadline to the Office of Research and Sponsored Programs. This requirement must be met whether or not a faculty member chooses to submit a subsequent scholarly and creative activities application.

4.2 The documentation of work accomplished shall include (at a minimum):

- a. What was accomplished;
- b. How what was learned, experienced, or achieved has contributed to the faculty member's professional development. This may include how the research, scholarly, or creative activities

