

California State University, Long Beach Research Foundation

Injury and Illness Prevention Program Self-Administered Training

INTRODUCTION

Welcome to the California State University, Long Beach Research Foundation (Research Foundation). The Research Foundation is that all employees receive Injury and Illness Prevention Program (IIPP) training. This guide is one method by which we can fulfill these training requirements.

To use this self-administered training module, you will be required to read this training document, complete the accompanying quiz, and sign the attached "Employee Acknowledgement" form.

Thank you for taking time to learn about the Research Foundation's safety programs. Feel free to call us at (562) 985-7950 if you have any questions.

WHAT IS THE

- Training is offered in many areas of safety. Department need will dictate what type of training and assistance CSULB Research Foundation will provide.
- Classes can be scheduled and designed for specific groups or departments.

What are the training documentation requirements?

- Training and documentation will be maintained by the CSULB Research Foundation and/or the department for at least three (3) years.
- All FT and PT Regular Research Foundation employees receive this booklet and self-administered test as initial IIPP training upon orientation. File C-2700 (01/16/10) 02/07/13 13/36

INJURY AND ILLNESS PREVENTION PROGRAM QUIZ

(Select the correct answer)

QUESTIONS	SELECT ONE
In addition to the IIPP self-administered training, I may be required to complete Hazard Communication or additional safety training.	True False
This IIPP is designed to inform me of general safe work practices and specific instructions for hazards relate to my job.	True False
I do not need to know the potential hazards and appropriate safety precautions prior to starting a new position.	True False
I need to know how to use the emergency equipment in my area, how to obtain additional help and I should be familiar with emergency procedures.	True False
If I see an unsafe condition, I should keep it to myself.	True False
Chemicals must be properly labeled and stored.	True False
It is okay to occasionally block exits.	True False
I do not need special training prior to working with hazardous chemicals.	True False
Heavy equipment operation does not require special training.	True False
Safety concerns should be directed to the appropriate supervisor.	True False
It is my responsibility to perform my job in the safest manner possible.	True False

Answers:

(1-T; 2-T; 3-F; 4-T; 5-F; 6-T; 7-F; 8-F; 9-F; 10-T; 11-T)

EMPLOYEE ACKNOWLEDGMENT

California State University, Long Beach Research Foundation

I certify that I have read and know how to obtain a copy of the Injury and Illness Prevention Program and fully understand my responsibilities with respect to the policy and procedures as outlined. I further agree to comply with safe work practices.

Date: _____

Employee Name: _____

Department: _____

Signature: _____

Extension: _____

** Return to the Research Foundation Human Resources Department.