

INJURY AND ILLNESS PREVENTION PROGRAM (IIPP)

California State University, Long Beach Research
Foundation

September 2019

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EVALUATION OF IIPP EFFECTIVENESS

- A. CSULB Research Foundation Audits include a records evaluation for compliance with IIPP requirements (section VII). Additionally, the audits include questions to employees about the IIPP and a check for compliance with IIPP procedures.
- B. The Employee Injury/Illness Incident Report generated for every employee injury and illness. CSULB Research Foundation Human Resources reviews a copy of these accident reports and investigates those accidents that may have been caused by unsafe conditions or acts, inadequate or improper training or procedures, or inadequate protective equipment.

SUMMARY OF WRITTEN PROGRAM

Note: This section is structured to demonstrate compliance with §3203 of CCR Title 8 A

- A.

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CSULB Research Foundation will audit to assess the effectiveness and thoroughness of such training. The criteria for evaluating the effectiveness of this training are based on:

- 1) documentation that training has been given;
- 2) injuries associated with the use of the equipment, and
- 3) interviews with the equipment user to assess operational skill and personal knowledge of applicable safety precautions.

F. System for Communicating to Employees Regarding Health and Safety Issues

Throughout CSULB Research Foundation's occupational safety programs, employees, supervisors, and managers are encouraged to openly and freely discuss safety and health concerns and issues.

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Electrical Equipment	Safe/Yes	Not Applicable	Unsafe/No
Use of extension cords are minimized and used properly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric cords are insulated and free from damage/fraying?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical equipment properly grounded/double insulated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Power strips UL approved with overload protection? (not acceptable for hazardous machinery that draws large currents)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Circuit breaker panels are free of combustible materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Circuit breakers identified?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Materials not stored in electrical rooms?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is at least 30" clearance kept in front of electrical panel/breaker boxes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Equipment/Machinery	Safe/Yes	Not Applicable	Unsafe/No
Is damaged/malfunctioning equipment tagged "Out of Service"?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All work areas kept clean and free of clutter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are vacuum lines equipped with traps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all belts and moving parts adequately protected by guard or housing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All moving parts (blades, gears, pinch points) and guards correctly in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extension cords are not used as permanent wiring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
High voltage equipment is labeled, grounded, and insulated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compressed Gases	Safe/Yes	Not Applicable	Unsafe/No
Are cylinders secured properly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cylinders protected from external heat sources?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cylinders stored only with compatible substances?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the cylinders' protection caps in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are valves labeled open or closed when the cap is not in position?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cylinder's contents adequately labeled and easily seen?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Hazardous Materials	Safe/Yes	Not Applicable	Unsafe/No
Inventory list in complete, current and readily accessible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MSDS are in file in department and readily accessible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are employees and students familiar with MSDS and aware of location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous materials clean and free from evidence of spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Fire Safety

Safe/Yes

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COMMENTS:

ADDITIONAL COMMENTS:

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APPENDIX D: CHEMICAL HYGIENE PROGRAM

PURPOSE:

To protect employees engaged in the "laboratory use of chemicals" (as defined by 8 CCR § 5191) from occupational chemical exposure and other hazards in the laboratory, CSULB Research Foundation adoption 0.160.391 0 TdUD-add) M

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APPENDIX E: IIPP ~~SAFETY~~ ADMINISTERED TRAINING

NOTE: A copy of this guide can be found at the [Research Foundation website](#).