



Prior Authorization to Spend Request Form

This authorization request gives the Project Director the opportunity to (1) have a project number created before an award document is received and/or before an award begins or (2) update an existing project to allow for spending before the award begins.

A. REQUEST: (Complete Section A and obtain all appropriate approvals in Section B. Send completed form to Office of Research & Sponsored Programs Office)

Today's Date: _____ Project Director: _____ Dept: _____

Contact Telephone: _____ G&C Administrator: _____

Anticipated Award Amount: _____ Anticipated Pre-award Spending Amount: _____

Sponsoring Agency: _____ Prime, if subaward: _____